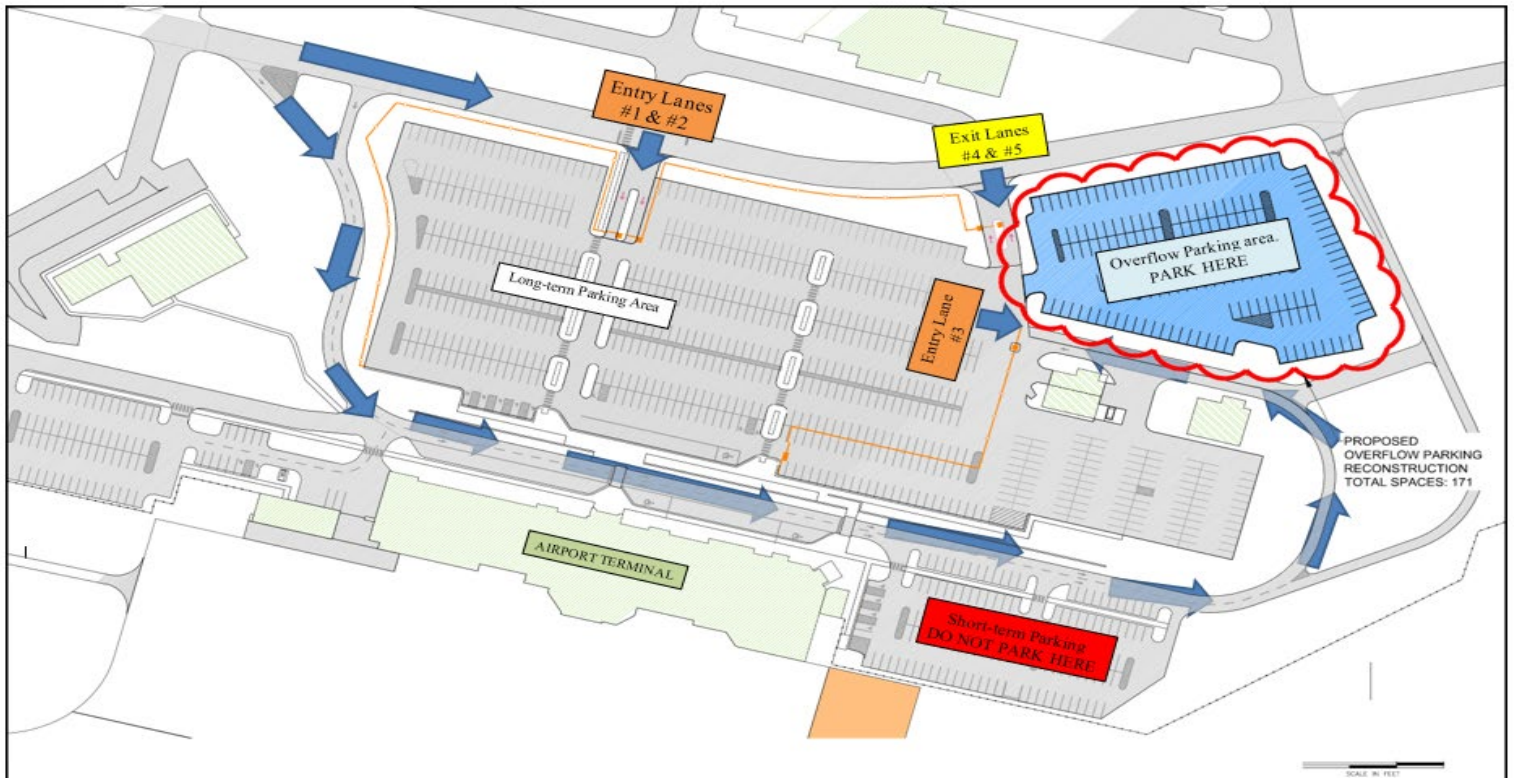


Event Parking Instructions



The following event parking parameters have been put in place to help ensure event attendees have a clearly designated parking area, and to guarantee passengers and those parties dropping off / picking up passengers are not impeded by event traffic. All event attendees must park in the long-term lot. Please **DO NOT** park in other designated spaces including Police or rental car spaces. **Anyone parked in the short-term or parking designated for police or rental cars will risk a \$25.00 parking ticket and/or being towed.** Please follow and communicate these instructions for parking to everyone attending your event.

1. Enter into entry lane 1, 2, or 3 on the North side of the terminal.
2. Push the button and pull a ticket.
3. Follow the signage for event parking. You will be directed to park in the OVERFLOW PARKING AREA.
4. Park your vehicle.
5. Take your ticket inside to the event for validation.
6. Place ticket in box marked "unvalidated tickets."
7. When leaving the event, grab a ticket from the box marked "validated tickets"
8. To exit the parking lot, drive toward the enclosed exit.
9. Insert your validated ticket (insert ticket arrow first and writing facing up).
10. The barrier will open to the exit.

The organization hosting the event will pay \$5/per vehicle for attendee parking which will be included in the event agreement charge. Please understand if you do not bring your ticket into the event for validation or do not grab a validated ticket when leaving the event, you will have to pay the daily charge to get out. Or if you mistakenly hit the lost ticket button, a charge of \$200.00. The Airport staff will not open the gate.

Vehicles loading and unloading event equipment may temporarily park in the loading area of the short-term lot for delivery and re-loading but must be parked elsewhere during the event itself to ensure that airline passengers have access to the short-term parking lot and curbside parking areas. Attendees and event organizers may only park in the public "long term parking" lot and must not park in the Police rental car, or other spaces designated for specific uses. Improperly parked cars will be requested to be moved by the Oakwells employee facilitating the event or may be ticketed or also towed at the owner's expense.